

Wheeling & Lake Erie

RAILWAY COMPANY

Wheeling and Lake Erie Railway Company
Real Estate Department, 100 East First Street, Brewster, OH 44613

Application for Permit to Enter (PTE) on Railroad Property

Complete Company Name of Applicant _____

Applicant Type

Corporation

Partnership

Individual

Sole Proprietor

Municipality

Developer

Other

State of Incorporation or
Partnership _____

Mailing Address _____

Billing Address _____

Contact Name & Title _____

Telephone Number _____

Email Address _____

Emergency Contact Name _____

Emergency Telephone
Number _____

Proposed Dates of Access _____

Anticipated Daily Work
Hours _____

Weekends Included

YES _____ NO _____

Holidays Included

YES _____ NO _____

Railroad W&LE _____ OR ABC _____

Municipality _____

County _____

State _____

Latitude/Longitude _____

Is there an Existing Agreement at this location which will be affected by this request?

Yes

No

If Yes, List Agreement
Number(s):

Details of work being
performed and equipment
to be used:

Please attach a map including the following details:

- Location of any railroad tracks
- Access routes and work areas
- Locations where any equipment will be left overnight
- If excavations are applicable, include the following:
 - Locations of all excavations
 - Depth, length and width of all excavations
 - Distance from any railroad tracks
 - How excavations will be protected overnight

Please allow up to 30 business days for processing from the date of receipt of the completed application. "Expedited Processing" is available and will reduce the processing time at an additional cost listed below. If expedited processing is required then put "EXPEDITED" before Director of Real Estate in the address line.

Mail or email application and mail checks to:

Wheeling and Lake Erie Railway Company
Director of Real Estate
100 East First Street
Brewster, OH 44613
jdavisjr@wlerwy.com
330-767-7284

Schedule of Fees Due with Application (non-refundable):

Permit to Enter Fee	\$1,000
Expedited Processing Fee (Optional)	\$1,375 (Additional)

Be sure to confirm the correct railroad when submitting payment. Checks should be payable to Wheeling & Lake Erie Railway Company or Akron Barberton Cluster Railway Company where appropriate.

Be sure to submit insurance documentation meeting the requirements with the applications.

Applications submitted with incomplete data or information will be returned and will not be processed until application is returned accurate, complete and with all applicable fees.

APPLICANT INFORMATION:

Date: _____ Signature: _____

Phone: _____ Print Name: _____

Email: _____ Title: _____